



OAK LAWN-HOMETOWN
School District 123

May 2011

Dear Parents:

The time to prepare for the opening of another school year has arrived. To help our staff concentrate on student learning activities from the first day of school, we need parental cooperation. Specifically, we want every parent/guardian/custodian to register their child/ren for the 2011-2012 school year. This year we are continuing the mail-in/backpack registration system. Registration forms and fees must be returned to your child's school by June 8 or to the District Office after that date. **We are offering a \$15.00 per child discount for those who return all the completed registration forms and payment by May 31, 2011.**

Please use the following checklist to complete this process:

- ___ • Please verify all information on the enclosed Student Information Sheet. Please make any necessary changes (in red ink, if possible), and sign the form.
- ___ • Please verify all information on the enclosed Emergency Information Sheet. Please make any necessary changes (in red ink, if possible), and sign the form. **Please also make these changes on the School Messenger system at www.d123.org**
- ___ • Complete the Registration Receipt Form – make checks or money orders payable to Oak Lawn-Hometown School District 123 or pay online at www.d123.org
- ___ • **Return all forms by May 31, 2011 to school in this envelope.**

Payments may be made online at www.d123.org, mailed to the District Office or dropped off at the District Office throughout the summer. The District Office is located at 4201 W. 93rd Street in Oak Lawn. Registrations will be accepted from 3:00 P.M. until 7:00 P.M., on Mondays beginning 7/11/2011. The office is closed on Fridays during the summer. **DO NOT MAIL PAYMENTS TO THE SCHOOLS AFTER JUNE 6. MAIL IS NOT DELIVERED TO THE SCHOOLS DURING THE SUMMER BREAK. A late fee of \$30.00 per student will be charged to those whose payment is received after August 2, 2011**

Post cards will not be mailed this year. Classroom assignments, Middle School schedules and bus route information will be available online through HomeLogic beginning 8/15/11.

REMINDER FOR ALL KINDERGARTEN & SIXTH GRADE STUDENTS:

All health forms are due by the first day of school, Monday, August 22, 2011 for students PTP K & Grades 1 -8 and August 29th for Kindergarten. Those students missing their health form must present an appointment card from their doctor listing the scheduled date of the appointment. Nurses will be in the buildings beginning August 15, 2011 to accept student health records. Kindergarten and sixth grade students who fail to meet this requirement will be excluded from school.



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